



## Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED  
**We strongly advise that you contact your Community Area Manager before completing your application.**

1 - Your organisation or group			
<b>Name of organisation</b>	Pewsey Gallery Art Centre		
<b>Contact name</b>			
<b>Contact address</b>			
<b>Contact number</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;"></td> <td style="width: 30%; text-align: center;"><b>e-mail</b></td> </tr> </table>		<b>e-mail</b>
	<b>e-mail</b>		
<b>Organisation type</b>	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		
2 – Your project			
<b>In which community area does your project take place? (Please give name – see section 3 of the grants pack)</b>	Central Wiltshire		
<b>Does your town/parish council know about your project?</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
<b>What is your project?</b> <b>Important: This section is limited to 300 characters only (inclusive of spaces).</b>	To promote the advancement of local artists and craftspersons within Wiltshire by providing an Art Gallery as a regional focus for the visual arts. To provide a resource centre to encourage strong community arts and crafts activities. This will include workshops and artists talks.		
<b>Where will your project take place?</b>	Pewsey Gallery at the above address		
<b>When will your project take place?</b>	Planned re-opening date: 1 April 2011		
<b>How many people will benefit from your project?</b>	The public and community groups		
<b>How does your project demonstrate a direct link to the community plan for your area?</b>	Culture and Leisure within Pewsey Area Community Plan 2010/1 1		
<b>Please provide a reference/page no.</b>	6.2, 6.6, 6.9, 6.13, 6.15		

**What is the link between your project and other local priorities?** e.g. Priorities set by your area board and parish plans.

Main Link: 6.15 referred to above. To re-open the Gallery as a new organisation and increase its activities.

**How did you discover there was a need for your project and how will your project benefit your local community?**

**Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)**

The Gallery was closed in October 2010 and feedback from local residents and Wiltshire artists expressed their support re-opening. We will provide amateur artists and community groups (including schools, youth groups, over 65's, carers and disabled persons) an opportunity to exhibit alongside professional artists and craftspersons and to attend art and craft courses.

**Any other information about your project.**

We are setting up a new Community Interest Company to expand on the activities of the "old" Gallery and to increase its activities to include Art, craft and related courses and workshops. We also plan to be involved in local community events setting up temporary Art exhibitions and organizing craft stalls (e.g. Pewsey Music festival).

We will also hold competitions open to all e.g. Photographic, "The Big Draw" etc.

The Gallery will be stewarded by trained volunteers including exhibiting artists and members of the local community

### 3 - Management

**How many people are involved in the management of your group/organisation? 4**

Of these, how many are:

Over 50 years	Male	<input type="text" value="1"/>	Female	<input type="text" value="3"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

**If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Funding through: Sale of artwork, renting space to artists and others to run workshops, a Friends of the Gallery Scheme, running courses for other community organisations and applying for other funding.

**If you were not awarded the full amount requested, what would be the impact on your project?**

We would not be able to initiate the community workshops, rent rooms out or offer courses within the premises until furniture can be bought. We cannot start to reopen the Gallery without public Liability Insurance, Fire cover or the first months wages.

**How will you know whether your project has made a difference in the community?**

The Gallery has run for three years previously with positive feedback. Experience has given us a strong foundation on which we can build.

**Have you contacted Charities Information Bureau for help with your application/ to seek funding?**

Yes  No

**To who have you applied for funding for this project (other than Wiltshire Council)?**

No one as yet, but we are investigating options for further funding via the Step Up Project (CIB) and also making a request to the Parish Council for possible future funding.

**Have you been successful?**

Yes  No

**Have you or do you intend to apply for a grant from another area board within this financial year?**

Yes  No

**If yes, please state which ones.**

**Are you in receipt or anticipating other funding from Wiltshire Council for this project?**

Yes  No

**4 - Information relating to your last annual accounts (if applicable)**

**Year ending:**

**Month:**

**Year:**

**A - Total income:**

£

**B - Minus total expenditure:**

£

**Surplus/deficit for year: (A minus B)**

£

**Free reserves held:**

£

## 5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Rates (with 80% rebate) per annu	£1,425	Own fundraising/reserves	C	£1,000
Insurance (public liability) pa	£1,470	"	P	£2,000
Electric/phones/ water pa	£2,330	Parish/town council		£
Furniture	£827			£
Laptop and printer	£625	Trusts/foundations		£
Fire service per annum	£177			£
Credit card machine fees pa	£394	In kind		£
Public performance licence pa	£180			£
Accountancy pa	£150	Other		£
Wages pa	£15,000	Sales	C	£10,000
Printing cost	£580	Courses	P	£1,000
	£	Room rentals	P	£6,000
	£	Special Exhibitions	P	£1,000
<b>Total Project Expenditure</b>	<b>£23,158</b>	<b>Total Project Income</b>		<b>£21,000</b>

**Total project income B** £21,000

**Total project expenditure A** £23,158

**Project shortfall A – B** £2,158

**Award sought from Wiltshire Council Area Board** £1,000

### Bank Details

Please give the name of the organisations' bank account e.g. Barclays

Please give the title name of the organisations' bank account e.g. current

## 6 – Supporting information – Please enclose the following documentation

### Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:**

**a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?**

Art Gallery to be accessible to all members of the community. Art and Craft workshops also accessible to all including community groups (see page 2).

**b) How does your project work to promote inclusion, participation and good community relations?**

Regular brochure detailing events, exhibitions and courses. Information in local paper, Parish Magazine, outreach visits targeting centres for the Elderly, Disabled, Carers and schools

**c) Is your project targeted at a specific group? If yes, please tick any of the following which apply**

- Under 25's     Over 50's
- Mostly or all men/boys                       Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

**8 - Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.     Child Protection     Public Liability Insurance
- Equal opportunities     Access audit     Environmental impact
- Planning permission applied for (date)                      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 21/01/2011

**Position in organisation:**

**Please return your completed application to the appropriate Area Board Locality Team**